



leadership. democracy. citizenship
the india abroad center for political awareness

WLP 2001

June 18 – August 10, 2001

Application Form Help Sheet

Below is some more detailed information about what information we are looking for from your application. This guide is intended to help you provide us with complete information so that we can better process your form. You can print out this whole sheet for your convenience. Good luck!

This year, for the first time, we are offering this application as an Adobe Acrobat Reader download. We have made it so that you can fill-out all your information on your computer and then print it out to sign and date once complete. We highly recommend that you use this service and fill the application out on your computer so we do not make any mistakes with your handwriting.

Part I Biographical Data

This section is to provide us with basic information about you. The information provided here has no impact on your application, unless you are ineligible for the program due to citizenship or student status.

Name

Please give us your name as it appears on your driver's license or other government-issued identification.

Social Security Number

Your US-issued social security number. If you do not have a social security number, please provide your alien registration number.

Citizenship Status

If you are not a US citizen, please indicate your US immigration status (i.e. legal permanent resident, J-1, H1-B, etc.) and your country of citizenship. PLEASE NOTE: If you are not a citizen or legal permanent resident (greencard-holder) of the United States, you are not eligible for this program. Therefore, Canadian citizens, Indians on student visas are not eligible for the Washington Leadership Program.

Permanent Address & Telephone

The address and telephone number that the IACPA staff can contact to get information to you, should your current address information expire.

Present Mailing Address & Telephone

Your current contact information as of February, 2001

Program Notification

IACPA will be mailing acceptance notification on March 2, 2001. Due to the fact that some schools have spring break, please indicate to which address the notice should be sent. Please bear in mind that the Center only gives accepted students two weeks to make a decision.

Electronic Mail Address

An email address that you check frequently.

Undergraduate School & Standing

Please indicate your school and class standing, by year (not by credit). Please note that only students who will have completed their first year at an undergraduate institution by June 2001 are eligible. Please indicate your major/minor fields of study. If you are undecided or your school does not offer a minor program, please feel free to indicate that on the form.

Part II: Public Policy Interest Areas / Political Affiliation

This section tells us about your public policy interests and political affiliations. The information provided here helps IACPA to determine internship placement after you've been accepted and has no bearing on your admissions.

Preference of Office

Indicate which office you would feel most comfortable being placed in. If you have no preference, indicate as such. This will have no bearing on your admission.

Party Affiliation

Please indicate the party for which you belong or feel most closely aligned. If you have no strong affiliation to any of the political parties, please indicate that you have no preference.

Public Policy Interests

Please indicate the three areas in which you have the most interest. Please do not check off more than three areas!

Part III: Letter of Recommendation

Your letter of recommendation helps IACPA to get an independent opinion of the type of person you are so choose that person carefully. Ideally, this person should know you as a person and assess how well you interact with others.

Some ideal people are:

- Professors whom you have a relationship outside of the classroom
- Mentors or advisers
- Work supervisors
- Community leaders and/or clergy

You should not get recommendations from the following:

Classmates and fellow students
Friends, significant others, or family members
Professors who know you only from your academic work
Supervisors that can't remember your name

Part IV: Resume

Your resume is another important document in letting us know who you are and what you think are your important accomplishments. We are looking in particular for your leadership and service experience, in addition to information that indicates that you have the ability to excel at what you do. We suggest you limit your resume to one page.

Part V: Essay

This is one of the most critical elements of the application process; it is usually the deciding factor as to your admission into the program, therefore you should plan to spend some time on it. Do not submit a paper that you wrote for another class and please try to stick to the word limits, do not go over 800 words.

Application for Washington Leadership Program (WLP) 2001
India Abroad Center for Political Awareness (IACPA)

WLP 2001
June 18 – August 10, 2001

Deadline to submit application: MUST be postmarked by **February 14, 2001**

Part I: Biographical Data

Last Name: _____

First Name: _____

Middle Initial: _____

Date of Birth: ____/____/____ Place of birth _____

ONLY U.S. Citizens or Legal Permanent Residents (LPRs) may apply to this program.
(Circle One)

Are you a U.S. citizen:

or

A Legal Permanent Resident:

Father's name: _____ Occupation: _____

Mother's Name: _____ Occupation: _____

Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _(____)_____

Present Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _(____)_____

When IACPA mails notice of acceptance on March 2, 2001, where would you like letter sent:
(Select One)

Permanent Mailing Address
Present Mailing Address

E-mail address: _____

Undergraduate institution: _____

City: _____ State: _____

Year in school: (Select one of the following):

First
Second
Third
Fourth
Other – Please specify _____

Major Field of Study: _____

Minor Field of Study: _____

Expected Graduation Date (mm/yyyy): _____ / _____

Degree: _____ GPA: _____

How did you hear about this program? _____

Part II: Public Policy Interest Areas/ Political Affiliation:

(**Note:** This information will not affect your selection into the program.)

Which Congressional Office would you prefer being placed in:
(Select One)

Republican
Democrat
No preference

Indicate which office you would feel most comfortable being placed in. If you have no preference, indicate as such. This will have no bearing on your admission.

Which one of the following would you describe yourself as:
(Select One)

- Democrat
- Green
- Independent/ Other
- Republican
- No preference

In order of priority, please indicate from 1 to 3 (One being your biggest interest) your major areas of interest: (Number them)

Agriculture _____ Education _____ Health _____

Business/ Finance _____ Energy _____ Labor Relations _____

Consumer Affairs _____ Environment _____ Media _____

Courts/Criminal Justice _____ Foreign Affairs _____

Urban Affairs/ Housing _____ Other _____

Part III: Letter of Recommendation

Please, present the **following instructions to someone who can access your candidacy** for the Washington Leadership Program (**WLP 2001**). The recommendation should be written on an official letterhead and be included with your application in a sealed envelope. *Please present instructions given at the end of the application to the recommender.*

Part IV: Resume

Please, submit a current copy of your resume with your application. Your resume should highlight leadership positions, community service activities, and any public policy-oriented work or internships. If you have not produced a resume before, or need help with one, you may want to search the web for assistance. *We suggest you limit your resume to one page.*

Part V: Essay

Please, clearly print or type the following section on a separate sheet(s) of paper. Your full name, social security number, and date should be included on the top of each page. The narrative is required for successful completion of each internship application. Please, write an essay (500-800 words) on one of the topics listed below.

- Why do you want to participate in this leadership program?

- Is the Indian American community fulfilling its potential? Why or why not? If not, what can be done?
- What does it mean to you to be an Indian American and why?

Part VI: IACPA Policy Internship

In addition to the Congressional internships, IACPA offers an internship to one student who will work in the IACPA national office. This intern will work on issues affecting the Indian American community. Responsibilities will include attending hearings and strategy meetings, tracking policy issues and providing the community with background and updates. If you would like to be considered for this internship, please indicate below. (Select one)

I am interested in the IACPA Policy internship:

Part VII: Optional

(Note: Your answers will have no bearing on your selection into this program. Please select one)

Have you interned on Capitol Hill before?

If yes, what office did you work for and how long? _____

Have you applied for this program before?

How often have you been to India? _____

Part VIII: Advance Acceptance

(Please Select One)

By selecting yes, you hereby certify that if you are chosen by the selection committee to participate in this program, then you will accept the internship without the need for confirmation by the IACPA staff. (Do **NOT** check yes unless you are 100 percent sure that you will accept this internship, if offered. By checking this box, the IACPA staff will immediately seek to place you in a Congressional office without confirming your acceptance. Checking this box and declining the internship may damage IACPA's relationship with Members of Congress and prevent IACPA from sponsoring other interns. Checking yes will also have no bearing on consideration of your application for the program.)

I hereby certify that all the information provided in this application is accurate and correct.

Signature: _____ Date: _____

Application checklist:

Completed full application form

Sealed letter of recommendation

Essay

Resume

You will be mailed a confirmation notice upon receipt of your application.

APPLICATION SCHEDULE:

February 14, 2001 Application must be postmarked

March 2, 2001 Announcement of Participants

Mail to:

India Abroad Center for Political Awareness (IACPA)

1275 K St. NW

Suite 810

Washington, DC 20005

(202) 347-7750 fax

Questions? Please, view our FAQ or contact the Center at (202) 289-3654 or via email at iacfpa@iacfpa.org

For recommender: Please, provide information on the applicant for whom you are submitting a recommendation. This information should include the capacity in which you know the applicant, the applicant's disposition and ability to work with others; leadership ability and potential, and any other information, which will help establish a comprehensive view of the applicant. Please, make this information available on your official letterhead and return to the applicant in a sealed envelope.

Should you have any questions or would like further information about the program, please contact the IACPA office at (202) 289-3654 or via email at iacfpa@iacfpa.org.